

Subject: Request to attend HPE Discover 2023

Dear [Manager Name],

I'm writing to request approval to attend **Hewlett Packard Enterprise Discover 2023**, taking place in Las Vegas, June 20–22. This is HPE's largest global customer event and an invaluable opportunity for me to explore the newest technologies and receive hands-on training.

In a single week at HPE Discover 2023, I can take training classes, meet with IT experts, attend an array of technical and business sessions, and also explore the latest technologies spanning data governance, hybrid cloud, secure connectivity, sustainability, and more.

In addition to hundreds of sessions covering a breadth of technology topics, I will also be able to test drive the latest technologies, participate in hands-on instruction and coding challenges, and connect with top technologists from HPE, HPE's partners, and other organizations from around the world. This once-a-year opportunity can help me provide more value to our organization and gain more value from our partnership with HPE.

Some of our programs and projects that could benefit from my attendance include:

1. [Program or project name]
2. [Program or project name]
3. [Program or project name]

The conference takes place at The Venetian Convention and Expo Center. The cost of an early bird conference pass is \$1,795. Early registrants save \$300 off the full conference pass, but this offer expires March 10, 2023. Flights from [our city] to Las Vegas usually cost [average flight price]. HPE has also secured a special rate for accommodations at The Venetian for attendees, subject to availability when booking. For more information about HPE Discover 2023, visit www.hpe.com/discover.

At HPE Discover 2023, I will endeavor to improve my technical knowledge, acquire new skills, and return with best practices and solutions to move us further, faster. I can review the schedule of sessions and technical training with you so we can develop a customized agenda that relates most directly to our priorities.

Thank you for considering this request.

Best regards,
[NAME]