

Subject: Request to attend HPE Discover 2023

Dear [Manager Name],

I'm writing to request approval to attend **Hewlett Packard Enterprise Discover 2023**, taking place in Las Vegas, June 20–22. This is HPE's largest customer event, providing a valuable opportunity to explore new technologies, learn new strategies for addressing our business goals, and connect with other attendees to share ideas and best practices.

With thousands of business and IT professionals attending, HPE Discover 2023 is the ideal place to collaborate with thought leaders in our industry and beyond. Hundreds of HPE executives and technology experts, customers, and partners will be sharing the latest technology innovations and best practices. I'll have access to sessions, demos, and roundtables covering topics spanning data governance, hybrid cloud, secure connectivity, sustainability, and other pertinent subjects that are directly relevant to my role and our company.

My main goals in attending HPE Discover 2023 are to gain insights into approaches that propel organizations into market-leadership positions, expand my expertise, and learn about the latest edge-to-cloud solutions that will add value to our organization. These programs and projects will benefit from my attendance:

1. [Program or project name]
2. [Program or project name]
3. [Program or project name]

The conference takes place at The Venetian Convention and Expo Center. The cost of an early bird conference pass is \$1,795. Early registrants save \$300 off the full conference pass, but this offer expires March 10, 2023. Flights from [our city] to Las Vegas usually cost [average flight price]. HPE has also secured a special rate for accommodations at The Venetian for attendees, subject to availability when booking. For more information about HPE Discover 2023, visit www.hpe.com/discover.

By attending HPE Discover 2023 I will learn how other leaders in our industry are solving their most pressing challenges and I will leverage those insights to advance our organization. I can review the schedule of sessions with you so we can develop a customized agenda that matches our priorities.

Thank you for considering this request.

Best regards,
[NAME]